Permit #F00157785

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157785 **Type of Permit:** FILMING **Release Date:** 10/18/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	ROBERT DUTTON MISE-EN-SCENE FILM PETALS
Type of Production	Student

Producer	Robert Dutton
Director	Robert Dutton
1st AD	Robert Dutton
Production Manager	Robert Dutton
FilmL.A. Coordinator	Angel Miranda
Location Manager	Robert Dutton
Primary Phone	Mobile - 512-944-4654
Secondary Phone	
Location Assistant	Robert Dutton
Primary Phone	Mobile - 512-944-4654
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$114.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $216.00

Number of Locations 1

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Summary Information

Location

Permit Number F00157785
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title ROBERT DUTTON MISE-EN-SCENE FI...

Location Manager Robert Dutton
Primary Phone Mobile - 512-944-4654
Secondary Phone

Location Address 11240 Moorpark St, Los Angeles, CA, 91602

Location Name WOODBRIDGE PARK

Location Type Park

Film Dates 10/20/2019 - 10/20/2019 03:30 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must maintain local/emergency access
No cast or crew parking on area streets

Please see attached documents NYFA--ROBERT DUTTON-MISEN SCENE FILM PETAL-STUDENT LETTER.pdf
F158785 Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5

Personnel on Location

Type	Quantity
Cast	2
Crew	4
Extras	3
Rec & Park Monitor required	1

Filming Activities Exterior motion without sound; Exterior dialogue and establishing shots; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 562 **Grid:** J4

Location Notes Generators must be shielded and should be located in areas of minimal disturbance. Generators with the proper noise shield shall only be parked in front of the location or in front of properties that have approved this activity.
Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view. Cast/Crew must be fed in an area shielded from public view.
Sidewalks must be kept clear at all times.

Approvals

LOS ANGELES CITY POLICE DEPARTMENT	Irene Martinez
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Isabel Aguilar

Coordinator Note RAPG REF: 67041.

Coordinator Note ONE REC AND PARK MONITOR REQUIRED:
10/20, 15:30 - 18:00 HOURS.

Parking

Base Camp
Location Type : Filming Location
Parking Notes

Crew Parking
Location Type : Filming Location

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Summary Information

Location

Permit Number	F00157785	**Location Manager**	Robert Dutton
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 512-944-4654
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	ROBERT DUTTON MISE-EN-SCENE FI...		

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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Permit #F00157785

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

October 11, 2019 r.dutton@student.nyfa.edu

To FILMA

Please allow this letter to serve as verification that **Robert Dutton** is a student in good standing at the New York Film Academy in the MFA Cinematography Program. They will be shooting a student film on the dates of **October 20, 2019** This student project **"Robert Dutton Mise-En-Scene Film"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

WOODBRIDGE PARK

- **Ok to Film at Woodbridge Park on 10/20/2019 (see plot plan)**
- **Ok for handheld cameras, tripod and bounce cards.**
- **No Generator onsite.**
- **Ok for 5 Crew cars. (see plot plan)**
- **Production must be a total of 10 in production size at all times.**
- **Production cannot obstruct access to patrons at any time.**
- **No catering onsite.**
- **Production not approved for planting flowers at any time.**
- **Production approved for the use of prop flowers only.**
- **Does NOT have exclusive use of the park.**
- **Must park all vehicles legally in the parking lot. May not park along dirt shoulder of the road.**
- **MUST share parking lot with park patrons.**
- **NO heavy equipment allowed on the grass.**
- **NO vehicles allowed on the grass at all times.**
- Fire extinguisher required for generators on site.
- Use of City utilities (water and electricity) is $75 per use, per day. **The company will be invoiced by the Park Film Office once filming is complete.**
- Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.

NOT A PERMIT

- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- No Smoking unless in designated area.
- No smoking on trails.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

NEW YORK FILM ACADEMY LTD - STUDENTS/ROBERT DUTTON MISE-EN-SCENE FILM PETALS (WOODBRIDGE PARK)

NOT A PERMIT